



Supporting the apostolic works of Catholic sisters in their service to the poor

Application ID: \_\_\_\_\_

### SUPPLEMENTARY QUESTIONS

Put a checkmark next to the type of request:

- Solar
- Renovation
- Water
- Computer
- Ambulance

#### 1. Financing of the Project:

- A. What is the TOTAL COST of the project, including taxes, tariffs, and transportation?    \$ \_\_\_\_\_
- B. What is the amount of money currently needed to complete this project?    \$ \_\_\_\_\_
- C. If you do not get the full amount of your request, will you have enough money to complete the project in one year?    \_\_\_\_\_
- Yes                      No

If no, how do you plan to finance the completion of the project?

- D. List other sources of funding to pay the balance.

#### 2. Maintenance after Completion of the Project:

Describe your plans to maintain the project on an ongoing basis. How will the costs be financed?

**3. Choosing a Contractor (for renovation, water, computer, or solar):**

A. Whom did you select to oversee this request? \_\_\_\_\_ professional contractor/architect  
\_\_\_\_\_ professional engineer  
\_\_\_\_\_ non-professional (local/casual workers)

B. If you are hiring a professional, please provide the name of the company and the person in charge.

C. Who recommended this company and/or individual, and why?

D. Has your congregation had prior experience with the group?

E. Do you know the history of the company and/or individuals you are hiring? \_\_\_\_ Yes \_\_\_\_ No  
If yes, please describe:

F. Please give the names of at least two companies/individuals you interviewed for this project:

G. Upload copies of their projected costs, terms of service, including the proposed timeline and payment schedules with this supplementary form.

To see instructions on how to scan and save multiple documents onto your computer, visit the **Forms** page on the HFS website at [www.hiltonfundforsisters.org](http://www.hiltonfundforsisters.org).

#### 4. Appendix for Water and Solar

##### A. For Water Requests

- 1) Where do you plan to install the water system?
  
- 2) How have you involved the local community and leaders in deciding how many people might be using the water system?
  
- 3) How will you ensure that the local community will take responsibility for helping to maintain the structure?
  
- 4) Do you foresee the population growing after the installation of the water system, and how has this information been part of the planning for the choice of mechanism to be used? (i.e., hand or motorized pump or water harvesting methods?)
  
- 5) Please upload a copy of the **water quality report** with this supplementary form.

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##### B. For Solar Requests

- 1) What plans do you have to oversee the security of the solar equipment, including the solar panels, after installation is complete?
  
- 2) Who will maintain the equipment?

### 3) How will you finance these expenses?

#### HELPFUL ADVICE:

- We suggest that you purchase solar panels manufactured in Europe. In our experience, we have found that some solar panels made in China are of poor quality. Ask your vendor if they can provide you with solar panels manufactured in Europe. If your vendor cannot sell solar panels made in Europe, contact another vendor who can. Make it a priority to **VERIFY** any claims made by your vendor on the items you purchase.
- Ask your vendor about the lifespan of the solar batteries you are purchasing. In our experience, most solar batteries can last up to 20 years. Make sure you receive *WARRANTY information about the items you purchase*.

